



**SINGLE TENDER ENQUIRY FOR CALIBRATION & MAINTENANCE SERVICES OF AOX ANALYSER (TOX 300)– BNPM/PAC/187/2026-27 dated 17-08-2026**

Issue Date & Time: 17.08.2026 12:00 hrs.  
 Closing Date & Time: 24.08.2026 12:00 hrs.

**A. Scope of supply / work:** Calibration and Maintenance services of Fibre Quality Analyser.

| Sch. No. | DESCRIPTION                                                                             | Qty (Nos.) |
|----------|-----------------------------------------------------------------------------------------|------------|
| 1.       | Calibration and Maintenance Services of AOX Analyser ( TOX 300 ) – 1 <sup>st</sup> year | 1 (ONE)    |
| 2.       | Calibration and Maintenance Services of AOX Analyser ( TOX 300 ) – 2 <sup>nd</sup> year | 1 (ONE)    |
| 3.       | Calibration and Maintenance Services of AOX Analyser ( TOX 300 ) – 3 <sup>rd</sup> year | 1 (ONE)    |

**Note:** This tender is limited to OEM / authorized dealer/distributor for supply of the tendered product. The participating bidder shall have to submit valid authorized dealer/distributor certificate of OEM (or) establish tender specific authorization from M/s Nitto Seiko Analytech, Japan along with the bid in case bidder is not OEM.

**Scope of work:**

- A) Calibration and Maintenance of Instrument for one year
- B) Performance check of the Instrument and replacement of spare parts
- Note: Cost of spares parts if required, shall be borne by BNPM.
- C) Issuance of Calibration certificate during the visit along with traceability certificate.
- D) Operational training of the instrument
- E) Software up-gradation, if any
- F) Travelling, Boarding and Lodging shall be under the scope of service provider.

**Frequency of visits**

- A) Calibration & Maintenance - 1 Routine visits in a year.
- B) Break-down visit - 1 visit in a year shall be carried out as per requirement of BNPM.

**B. Terms & Conditions:**

**1. Documents to be submitted:**

- a) Signed copy of this document (All the pages).
- b) Filled price details as per the format provided below in this document.(Pg No 7 )
- c) GST Certificate & PAN details.
- d) Scope of Work / datasheet for the enquired service / product (if applicable).
- e) Micro / Small Enterprise (Certificate issued by MSME)/UAM/NSIC certificate (if applicable).
- f) Authorized dealer certificate.

**2. Price:** Price should be inclusive of Time & Expertise, cost of travel, accommodation, GST and incidental expenses i.e., all-inclusive price and as such no other cost will be



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admissible. Price quoted shall remain fixed & no price variation shall be accepted till completion of contract period.

- 3. Terms of Payment:** Payment shall be made after completion of the successful visit, invoice is to be submitted by contractor. 100% of invoice value will be released within 30 days after completion of visit at BNPM Plant, Mysuru and based on certification of competent authority of BNPM. Contractor has to submit their visit report duly certified by BNPM along with Original Invoice for payment release. NEFT/RTGS details shall be furnished along with the Original Invoice.
- 4. Service Delivery Terms:** Calibration and Maintenance shall be carried out as per the timeline mutually agreed between BNPM & successful bidder.  
Firm has to carry out the work/ services at Bank Note Paper Mill India pvt Ltd., Mysore. The date of commencement of work shall be mentioned in the work order/LOI. It is the responsibility of the successful bidder to arrange required manpower as per the contract at BNPMIPL, Mysore. The necessary transportation arrangement for manpower shall be provided by the successful bidder. If the service conditions as per the contract are not met, the Successful bidder shall be blacklisted and shall not be considered for any future proposals.
- 5. Contract Period:** The contract shall be initially valid for a period of 12 months from the date of issue of LOI/Work order. However, based on satisfactory performance during the first year, BNPM reserves the right to extend the contract on yearly basis for additional two (02) years - one year at a time, based on satisfactory performance with quoted rate & terms & conditions. The whole contract or part of contract can be terminated at any time at the discretion of the BNPM with one month's notice without assigning any reason whatsoever.
- 6. Taxes:** All Taxes shall be as applicable in GST regime.  
Payment of CGST, SGST, IGST & UTGST: The suppliers are required to adhere the following procedure in order to honour the payment against CGST, SGST, IGST & UTGST in the invoice.
  - i) An invoice issued by the vendor for goods or services or both as applicable should be in accordance with the provisions of Sec 31 of the CGST Act & should contain all the prescribed information's in accordance with Chapter VI of CGST rules 2017.
  - ii) A debit note issued if any, by the vendor should be in accordance with the provisions of Sec 34 of the CGST Act.
  - iii) The vendor should mandatorily upload the aforementioned documents in respective GSTR, details of outward supplies of goods or services as applicable within the prescribed time under GST Act.
  - iv) The vendor should provide the relevant documents to confirm the tax charged on the invoice has been paid to the credit of government after adjusting the ITC if any.

Notwithstanding the above, the supplier should provide indemnification as follows:

In the event of non-compliances with respect to GST Act & Rules by the successful bidder, the purchaser is allowed to adjust the GST amount from retention amount (either in BG or in cash) held by the company. If no amount is available for recovery, the successful



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bidder will refund the GST liability within 10 days from the date of GST reversal in GSTRN.

The above requirements are mandatory to claim any GST liability, failing which, the GST liability will not be paid /reimbursed/accepted.

**A. The bidder should consider the following points while quoting GST Rate in their bids:**

1. In case of unregistered bidders, the rate and amount of GST shall be shown as "Nil".
2. In case of a compounding dealer, GST shall be quoted as "Nil" as compounded dealers cannot collect GST from the consumers. The price quoted therefore shall be construed as all inclusive.
3. In case of work contracts or pure labour contracts, the bidder shall quote single GST rate for the work.
4. In case of composite supplies, i.e., a supply consisting of one principal supply and other ancillary supplies, the supply will attract the GST Rate of the principal supply. For example, if Item A in the supply order is the major or principal supply and other items are ancillary supplies, the bidder shall quote the GST Rate applicable to the principal goods (i.e., Item A) being supplied.
5. In case of mixed supply, i.e., a combination of two or more individual goods made together for a single price (each of these items can be supplied separately and is not dependent on any other), the total supply will attract the GST rate of the item which has the highest rate of tax. For example, if Item A in the mixed supply attracts highest rate of tax, the bidder shall quote the GST rate applicable to item A for total mixed supply.
6. In case of supplies which are neither composite nor mixed supplies, the bidder shall quote the GST Rate applicable to each item of supply separately.
7. If there is any difference of opinion regarding classification in HSN code, the bidder should sought clarification/raise query within the given time from the date of tender and it would be clarified before submitting the bid. Once clarified then that will be final & binding and no deviation shall be granted.

**B. Other instructions for the bidders to claim any GST liability, failing which, the GST liability will not be paid/reimbursed/accepted:**

1. Registered/compounding Contractor/supplier should produce GST Invoice containing all the particulars stated in Rule 46 of the CGST Rules, 2017 in accordance with the provisions of Section 31 of the CGST ACT.
2. The supplier should mandatorily update the invoice details in GSTR-1, details of outward supplies of goods or services within the prescribed time under GST Act
3. The Payment shall be made net of TDS as per the provisions of CGST/SGST/IGST Act.
4. Wherever there is difference in the amount admitted, the supplier may be directed to issue a Credit Note (in case of reduction in the Invoice value)/Debit Note (in case of increase in the Invoice value), and payment shall be released only after the receipt of such Debit or Credit Note
5. Supplier should provide the relevant documents to confirm the tax charged on the invoice has been paid to the credit of Government after adjusting with ITC, if any.
6. Supplier should provide indemnification as follows: "In the event of non-compliances with respect to GST ACT and Rules by the supplier, the supplier



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should refund the GST liability within 10 days from the date of GST reversal in GSTRN failing which the purchaser shall recover the GST amount from the retention amount (whether in BG or in Cash) held by the company”.

7. **Liquidated Damages (LD):** In case your quotation is accepted and order is placed on you, the work against the order should be made within the period stipulated in the order. BNPMIPL reserves the right to recover any loss sustained due to delayed delivery by way of LD. Failure to completion of service within the stipulated period shall entitle BNPM to impose liquidated damages without assigning any reasons @ 0.5% (Half Percent) of the total value of the service covered in order as LD per week or part thereof subject to a maximum of 5% (Five Percent) which you unconditionally and expressly agree to unless extension is obtained from BNPM without imposition of LD, without price escalation along with any other denial conditions (if applicable) on valid ground before expiry of delivery period.

The delay in the delivery of more than one-fourth (25%) of the total completion period shall be treated as inordinate delays. In such case BNPM decides to allow performance of contract, after inordinate delays and the maximum limit on LD shall be 10% (instead of 5%) of the total contract value

8. **Delay in supplier's performance:** Time for and the date specified in the contract or as extended for the delivery of the stores shall be deemed to be the essence of the contract and the supplier shall deliver the goods and perform the services under the contract within the time schedule specified by BNPM in the contract.

Any delay attributable to the supplier in maintaining its contractual obligations towards delivery of goods and performance of services shall render the supplier liable to any or all the following sanctions besides any administrative action such as (a) Imposition of liquidity damages; (b) Termination of contract for default.

9. **Extension of Time:** If the contract is delayed in the progress of work by changes ordered in the work, or any clause which BNPM shall decide to justify the delay, then the time of completion shall be extended by a reasonable time.

If at any time during the currency of contract, the supplier encounters conditions hindering timely delivery of the goods and performance of services, the supplier shall promptly inform BNPM in writing about the same and its likely duration and make a request to BNPM for extension of the delivery schedule accordingly. On receiving the supplier's communication, BNPM shall examine the situation as soon as possible and, at its discretion, may agree to extend the delivery schedule, with or without liquidated damages for completion of supplier's contractual obligations by issuing an amendment to the contract.

10. **Fall Clause:** If the bidder reduces its price or sells or even offers to sell the contracted service, following conditions of sale similar to those of the contract, at a price lower than the purchase order price, to any person or organization during the currency of the contract, the work order price will be automatically reduced with effect from that date for all the subsequent supplies under the work order and the WO amended accordingly.
11. **Risk Purchase Clause:** If the bidder fails to abide by the terms and conditions of the contract/agreement, or fails to supply the material as per the delivery schedule or any time repudiates the contract, Procure the tendered item / render service from other



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agencies at the risk and cost of the supplier. The cost difference between the alternative arrangement and existing contract value wherein default has been made will be recovered from the bidder along with the other incidental charges. In case of procurement through alternative sources, if procurement price is lower than the existing contract value wherein default has been made, in such case no benefit on this account will be passed on to the bidder.

12. **Service Provider/Successful bidder's responsibility:** Successful bidder shall provide everything necessary for the proper execution of the works according to the intent and meaning of the Scope of Work and details taken together whether the same may or may not be particularly shown or described therein provided that the same can reasonably be inferred there from. If the service provider finds any discrepancy in the Scope of Work & details, he shall immediately and in writing refer the same to the BNPMIPL who shall decide which is to be followed.
13. **Damage to Property:** Contractor shall be responsible for making good to the satisfaction of the Purchaser any loss of and any damage to all structures and properties belonging to the Purchaser (BNPM) or being executed or procured by the Purchaser or of other agencies within the premises of the work of the Purchaser, if such loss or damage is due to fault and/or the negligence or wilful acts or omission of the Contractor, his employees, agents, representatives or sub-contractor. The Contractors shall indemnify and keep the Purchaser harmless of all claims for damage to Purchaser's property arising under or by reason of this contract/order.
14. **Compliance to workmen related statutory requirements:** Bidder shall ensure that workmen employed by them for carrying out maintenance & calibration activity at the site should be covered under ESI /Workmen compensation insurance as per the prevailing norms & rules.
15. **Safety equipment's:** Bidder shall ensure that workmen employed for carrying out maintenance/calibration activity at the site is equipped with all the necessary safety gears and equipment's/tools required for carrying out the work safely.
16. **Sub-contracting:** Subcontracting is not allowed.
17. **Tools & Tackles:** Tools and tackles required for AMC has to be arranged and maintained by the successful bidder. A list of tools and tackles, which the successful bidder provide/use shall obtain a Returnable Gate pass and such items, may be taken back after the completion of the work.
18. **Termination of Contract for Default:** BNPM, without prejudice to any other contractual rights and remedies available to it (BNPM), may by written notice within thirty days after the bidder's receipt of the notice of termination shall be accepted by BNPM following the contract terms, conditions and prices. For the remaining goods and services. BNPM may decide:
  - a) To get any portion of the balance completed and delivered at the contract terms, conditions and prices; and / or
  - b) To cancel the remaining portion of the goods and services and compensate the bidder by paying an agreed amount for the cost incurred by the bidder towards the remaining portion of the goods and services.
19. **Settlement of Disputes through Arbitration:** All disputes and differences of any kind whatsoever arising out of or in connection with the contract, whether during the progress of the work or after their completion except accepted matters shall be settled



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through arbitration process as per the Arbitration & Conciliation Act, 1996. The venue of arbitration shall be Mysuru, Karnataka.

20. **Legal Jurisdiction:** The Courts of Mysuru (Karnataka State) shall alone have jurisdiction to decide on any legal matter of dispute whatsoever arising out or in respect of the contract.
21. **Force Majeure:** In the event of any unforeseen event directly interfering with the supply of stores arising during the currency of the contract, such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the Contractor shall, within a week from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Unless otherwise directed by BNPM in writing, the bidder shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. If the force majeure condition(s) mentioned above be in force for a period of 90 days or more at any time, either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days' notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other, save and except those which had occurred under any other clause of this contract prior to such termination.
22. **Termination for Convenience (Foreclosure) Clause:** BNPM reserves the right to terminate the contract, in whole or in part for its (BNPM's) convenience, by serving written notice on the bidder at any time during the currency of the contract. The notice shall specify that the termination is for the convenience of BNPM. The notice shall also indicate inter-alia, the extent to which the bidder's performance under the contract is terminated, and the date with effect from which such termination will become effective.
23. **Rights of Rejection:** BNPMIPL reserves the right to reject any or all the applied bids without assigning any reason whatsoever. The enquiry can be rejected on national security grounds.



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**24. Price Bid Format:**

| Sc<br>h.<br><br>No.                                                                                                                                                                                                                                                   | Material Description<br>(As per A. Scope of supply /<br>work)                                  | U<br>O<br>M | Q<br>ty | Unit<br>Price<br>(INR) | To&Fro,<br>boarding,<br>lodging &<br>Conveyanc<br>e Charges<br>(INR) | GST@<br>_____%<br>Amount<br>(INR) | Unit price including<br>To&Fro, boarding,<br>lodging &<br>Conveyance<br>Charges & GST<br>(INR) | Total price<br>inclusive of To&Fro,<br>boarding, lodging &<br>Conveyance<br>Charges & GST<br>(INR) | Input GST<br>Credit (INR)<br>{GST amount<br>* Total<br>quantity} | Effective<br>total price<br>(inclusive<br>of all)<br>(INR) |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|-------------|---------|------------------------|----------------------------------------------------------------------|-----------------------------------|------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------|
| A                                                                                                                                                                                                                                                                     | B                                                                                              | C           | D       | E                      | F                                                                    | G                                 | H=E+F+G                                                                                        | I=H*D                                                                                              | J=G*D                                                            | K=I-J                                                      |
| 1                                                                                                                                                                                                                                                                     | CALIBRATION &<br>MAINTENANCE OF SERVICES<br>OF AOX ANALYSER (TOX 300)-<br>1 <sup>st</sup> Year | N<br>o<br>s | 1       |                        |                                                                      |                                   |                                                                                                |                                                                                                    |                                                                  |                                                            |
| 2                                                                                                                                                                                                                                                                     | CALIBRATION &<br>MAINTENANCE OF SERVICES<br>OF AOX ANALYSER (TOX 300)-<br>2 <sup>nd</sup> Year | N<br>o<br>s | 1       |                        |                                                                      |                                   |                                                                                                |                                                                                                    |                                                                  |                                                            |
| 3                                                                                                                                                                                                                                                                     | CALIBRATION &<br>MAINTENANCE OF SERVICES<br>OF AOX ANALYSER (TOX 300)-<br>3 <sup>rd</sup> Year | N<br>o<br>s | 1       |                        |                                                                      |                                   |                                                                                                |                                                                                                    |                                                                  |                                                            |
| <b>Total effective price for CALIBRATION &amp; MAINTENANCE OF SERVICES OF AOX ANALYSER (TOX 300) at BNPM Plant, Mysuru including To&amp;Fro, boarding, lodging, conveyance charges &amp; GST and any other charges (F.O.R – BNPM, Mysore site) (IN FIGURES) (INR)</b> |                                                                                                |             |         |                        |                                                                      |                                   |                                                                                                |                                                                                                    |                                                                  |                                                            |
| <b>Total effective price for CALIBRATION &amp; MAINTENANCE OF SERVICES OF AOX ANALYSER (TOX 300) at BNPM Plant, Mysuru including To&amp;Fro, boarding, lodging, conveyance charges &amp; GST and any other charges (F.O.R – BNPM, Mysore site) (IN WORDS ) (INR)</b>  |                                                                                                |             |         |                        |                                                                      |                                   |                                                                                                |                                                                                                    |                                                                  |                                                            |

**\*\*Note:**

- Bidder shall note that no extra charges shall be payable over and above the charges mentioned here in the price bid.
- Price quoted should be fixed & firm till the completion of contract period and there will be no escalation of price.
- Price breakup for the routine visit and break down visit to be provided. Break down service cost may be mentioned to avail service as and when required.***



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We hereby confirm that

1. We accept all the terms & conditions mentioned in the enquiry.
2. Price should be inclusive of To& Fro charges, Boarding, Lodging, Conveyance Charges for manpower, tool charges & any other charges and GST. Price shall remain fixed & no price variation shall be accepted till completion of 03 years contract period.
3. **Contract Period:** The contract shall be initially valid for a period of 12 months from the date of issue of LOI/Work order. However, based on satisfactory performance during the first year, BNPM reserves the right to extend the contract on yearly basis for additional two (02) years - one year at a time, based on satisfactory performance with quoted rate & terms & conditions.
4. **Certificate:** Service provider shall provide calibration certificate for all calibrated instruments within the timeline agreed between BNPM & service provider.
5. **Payment Terms:** Payment shall be made after completion of the successful visit, invoice is to be submitted by contractor. 100% of invoice value will be released within 30 days after completion of visit at BNPM Plant, Mysuru and based on certification of competent authority of BNPM. Contractor has to submit their visit report duly certified by BNPM along with Original Invoice for payment release. NEFT/RTGS details shall be furnished along with the Original Invoice.
6. **SAC Code:** .....
7. GST registration status: Unregistered / Composite / Registered.
8. **Bid validity:** 30 days from date of closing of tender including extensions / corrigendum's (if any).
9. Bank Details: Acc. No. ....; Bank Name: .....;  
Branch name: .....; Branch Code: .....;  
IFSC: .....
10. MSME / NSIC status: ..... (If yes, then supporting document to be submitted along with the offer)  
(Please fill above: MSI – For Micro Enterprises; SSI – For Small Enterprises; MED.SI – For Medium Enterprises; NSIC – For National Small Industries Corporation regd. firm)

Signature of bidder : .....

Contact Person : .....

Contact Number : .....

Email Id : .....

Name & Address of the Firm : .....

Seal of the firm : .....

